### 1. SECURITY SERVICE PROVIDER’S OBLIGATION

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>All security officers shall have an AGSA identity access card (ID card) as per the AGSA, depending on the grading required per site.</td>
<td>Accept</td>
</tr>
<tr>
<td>All security officers shall be physically and mentally capable of performing all assigned duties.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have sufficient vehicles at its disposal to render the required service to the AGSA.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have a current operational control room in the premises where the service can be rendered. All changes in the operational control room shall be reported to the AGSA in writing within 14 days.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall comply with the following:</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall be able to pay the security officers on time and be able to sustain their employment as per the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have the following:</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have a copy of the approved post security instructions at the relevant sites. These may change during the term of the SLA to accommodate the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>The AGSA shall reserve the right at their own discretion to change or terminate any services while the service level agreement (SLA) is in force.</td>
<td>Accept</td>
</tr>
</tbody>
</table>

### 2. THE MINIMUM PHYSICAL SECURITY STANDARDS TO BE PROVIDED

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access control - pedestrian</td>
<td>Accept</td>
</tr>
<tr>
<td>Access control - vehicular</td>
<td>Accept</td>
</tr>
<tr>
<td>Access control - functional equipment and self-posted</td>
<td>Accept</td>
</tr>
<tr>
<td>The security service comprises but is not limited to the daily physical guarding and access and exit control.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall be responsible for ensuring that the AGSA's security policies and procedures are implemented and adhered to by all persons entering and exiting the AGSA premises.</td>
<td>Accept</td>
</tr>
<tr>
<td>The number of security officers, their grading and duty hours per post may vary according to the site-specific requirements. AGSA shall reserve the right on their own discretion to change or increase these requirements at any stage during the service level agreement (SLA).</td>
<td>Accept</td>
</tr>
<tr>
<td>The detailed security requirements and instructions shall be covered by the post-specific job descriptions as per the site-specific requirements and may vary according to the AGSA's security policies and procedures. The person responsible for changing the procedures shall be informed in writing.</td>
<td>Accept</td>
</tr>
</tbody>
</table>

### 3. THE INCIDENT DEED THAT SHALL BE IN FORCE

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>The successful bidder shall be responsible for assisting the AGSA Facilities centre in ensuring that the AGSA's security policies and procedures are implemented and adhered to by all persons entering and exiting the AGSA premises.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall be responsible for ensuring that the AGSA's security policies and procedures are implemented and adhered to by all persons entering and exiting the AGSA premises.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have the following:</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have a current operational control room in the premises where the service can be rendered. All changes in the operational control room shall be reported to the AGSA in writing within 14 days.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall comply with the following:</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall be able to pay the security officers on time and be able to sustain their employment as per the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have the following:</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful bidder shall have a copy of the approved post security instructions at the relevant sites. These may change during the term of the SLA to accommodate the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>The AGSA shall reserve the right at their own discretion to change or terminate any services while the service level agreement (SLA) is in force.</td>
<td>Accept</td>
</tr>
</tbody>
</table>

### 4. GENERIC PHYSICAL GUARDING SECURITY REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>All security-related functions shall be conducted by the security service provider in accordance with the AGSA's access control policy and other security-related procedures and as per the approved post security job description.</td>
<td>Accept</td>
</tr>
<tr>
<td>Security-related functions shall be conducted by the security service provider in accordance with the AGSA's access control policy and other security-related procedures and as per the approved post security job description.</td>
<td>Accept</td>
</tr>
<tr>
<td>All employees entering the AGSA's premises shall have an AGSA identity access card (ID card). The security service provider shall make sure that all AGSA employees and visitors have proper identification badges belonging to them prior to allowing access. The security service provider is responsible for ensuring that the requirement is adhered to at all entry and exit points, including conducting security patrols. Where an AGSA employee continuously fails to adhere to this policy, the security officer immediately reports the matter to the relevant regional business executive (RBE), regional business unit administration manager (RUMA) and the security manager.</td>
<td>Accept</td>
</tr>
<tr>
<td>The security officer shall, with the consent of the employer/employee, search all vehicles, equipment, etc. of all persons leaving the premises.</td>
<td>Accept</td>
</tr>
<tr>
<td>Technical access control systems such as turnstiles, drop arm barriers, tag readers, security vehicle barriers, etc. shall be installed at all points of access to ensure personnel with valid employee ID cards. The security officer shall physically and visually inspect the ID card used by the employee entering to ensure that they are in fact the authorised ID cardholders.</td>
<td>Accept</td>
</tr>
<tr>
<td>Any employee without an RBE card shall be treated as a visitor.</td>
<td>Accept</td>
</tr>
<tr>
<td>Any employee with an RBE card shall be treated as a visitor.</td>
<td>Accept</td>
</tr>
</tbody>
</table>

### 5. DISTRIBUTION OF OPERATIONAL SECURITY STANDARDS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>All internal security standards shall be shared with the successful bidder as per the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>All internal security standards shall be shared with the successful bidder as per the site-specific requirements.</td>
<td>Accept</td>
</tr>
<tr>
<td>The successful security service provider shall be responsible for ensuring that the AGSA's security policies and procedures are implemented and adhered to by all persons entering and exiting the AGSA premises.</td>
<td>Accept</td>
</tr>
<tr>
<td>The number of security officers, their grading and duty hours per post may vary according to the site-specific requirements. AGSA shall reserve the right on their own discretion to change or increase these requirements at any stage during the service level agreement (SLA).</td>
<td>Accept</td>
</tr>
<tr>
<td>The detailed security requirements and instructions shall be covered by the post-specific job descriptions as per the site-specific requirements and may vary according to the AGSA's security policies and procedures. The person responsible for changing the procedures shall be informed in writing.</td>
<td>Accept</td>
</tr>
</tbody>
</table>
4.1.5.1.2. A strike by the security industry
scenarios:
4.15.
4.13.1. Communication and associated security equipment to be provided by the successful bidder as
prescribed by the AGSA
4.13.
4.12.1. The AGSA Facilities centre shall decide what security registers are required at each security post.
4.12.
4.11. The successful bidder shall have contingency plans in place to react immediately to any
4.10.
4.10.1. The AGSA employees shall be required to sign an agreement to be posted and performing official guarding duties shall be
proficient in the handling of a firearm in accordance to the Fire Control Act, 2000 (Act No. 60 of 2000).
4.9.
4.9.6. The security officer shall be required to meet the AGSA employees at an AGSA site or
Armed security officers to travel in their own vehicle and provide protection to the AGSA employee.
4.9.5. These services shall require but are not limited to following:
Portable Garmin, Portable Tom Tom or Satellite Surveillance or any other system that would assist them.
4.9.4. All armed escort vehicles shall be equipped with a local global positioning system such as a
comply with the current Firearm Control Act, 2000 (Act No. 60 of 2000).
4.9.2. The security officers performing these armed escorting and protection duties shall be armed and
motivated request.
The Facilities centre shall approve or reject a request for an armed guard after having reviewed the
applicable legislative requirements shall be adhered to.
4.7.3. Detailed electronic recordings and physical records shall be kept, maintained and be produced and
functions at the AGSA premises. The number of patrol points shall be determined by the Facilities centre.
4.7.1. The facilities centre shall determine whether the security officer is required to perform patrol
and, where needed, to the South African Police Service (SAPS) without any delay.
4.6.2. Search of persons: A private person (including the security officer) does not have the right to
search a person. However, the security officer shall confiscate any article believed to have been used or is part of the commission of an offence or which may be used as evidence or intended to be used in such "reasonable grounds" as believed to be in the commission of an offence.
4.6.1. The searching of vehicles, bags, boxes, etc. shall be in accordance with the AGSA security policy and procedures.
4.5.2. The AGSA premises may only be entered by employees, employees on motivated leave, and the Members of the AGSA.
4.5.1. The AGSA premises may only be entered by authorized AGSA staff, AGSA employees,
which may be used as evidence or intended to be used in such "reasonable grounds" as believed to be in the commission of an offence.
4.4.1. All employees wanting access after hours or on weekends and public holidays are required to submit all necessary information to the Facilities centre. This includes all pedestrians and vehicle access. The security officer shall personally check all databases in the after hours facility and ensure that all information is logical and accurate. All persons inside the vehicle and accompanying the employee shall be recorded in the register. Any attempts to gain unauthorized access shall be recorded in the Occurrence Book and access shall be denied.
4.3.2. All vehicles leaving the AGSA premises shall be searched prior to being allowed to exit the
AGSA premises. Company and employee vehicles shall have valid parking discs clearly displayed on the
drivers side. Sites will be checked by the security officer taking over duty upon commencement of each shift to assure proper functioning of the system. Any malfunctions shall be recorded in the Occurrence Book and be reported to the Facilities centre.
4.3.1. The security officer shall monitor and control the entry and exit of all vehicles to and from the AGSA premises. Company and employee vehicles shall have valid parking discs clearly displayed on the
vehicle entrance where applicable. In certain premises the requirement may also indicate that at vehicles entering and exiting the premises shall have their details recorded in the vehicle register.
4.2.6. After the visit, the signed visitor's slip and/or visitor access card shall be collected at the original
point of entry or reception/security checkpoint by the security officer prior to the visitor being allowed to exit
the premises. The security officer shall inform the security officer of the site of the visit of the visit of the
end of each day. In the event of such an occurrence the security officer shall be required to fill in a
complaint form and submit the same to the facilities centre immediately upon completion of the shift.
4.2.5. The security officer shall be required to monitor all entry and exit points to the AGSA premises and ensure that all
4.2.4. The Security Officer shall be required to provide a list of all visitors to the facilities centre.
4.2.3. All visitors to the AGSA premises shall be required to sign in on the visitors register and be given a
visitor's slip/temporary access card. The employee him/herself shall sign the register.
4.2.2. If an employee has forgotten his/her ID card or lost it, a visitor's slip/temporary access card shall be issued to the employee. The employee himself/herself shall sign the register.
4.2.1. If an employee has forgotten his/her ID card or lost it, a visitor's slip/temporary access card shall be issued to the employee. The employee himself/herself shall sign the register.
4.2. This security officer shall be allowed to enter the premises after hours unless accompanied by an employee.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
4.1. The successful bidder shall have contingency plans in place to react immediately to any
threats.
## Detailed Security Structure and Security Equipment

AGSA Houghton Regional Office Physical Security Guarding Requirement

<table>
<thead>
<tr>
<th>Site Name</th>
<th>Working Days</th>
<th>Security Structure</th>
<th>Security Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mon - Sun 06:00 - 18:00</td>
<td>No. of guards</td>
<td>No. of radios</td>
</tr>
<tr>
<td>Gauteng Business Unit - 61 Central Avenue, Houghton, Johannesburg</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Main gate</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

### Additional Information

4.16.1. The AGSA reserves the right to change these procedures in writing in consultation with the service provider to accommodate its operational and strategic requirements.

4.16.3. The AGSA reserves the right to utilise the services of a wordpress plugin instead of an AGSA appointed external team.

4.17. Security services shall be required at, but are not limited to the following sites:

4.17.1. Security services shall be required at, but are not limited to the following sites:

- Gauteng Business Unit - 61 Central Avenue, Houghton, Johannesburg
- ...